

BPL Board Minutes | March 27, 2025

Attendance

Board: Jennifer Tarnawski, Jason Manayathu, Akindayomi Odedeyi (via Zoom), Lindsay Zalot, Councillor Lisa Kearns, Ashley Cameron, Shayne Lemieux

Staff: Lita Barrie, Meg Uttangi Matsos, Elise Copps, Cindy Tchorz

Regrets: Nicole Tewkesbury

Minutes

A meeting of the Board was held on Thursday, March 27, 2025, in the Frank Rose Room at Central Branch.

1. Call to Order

Jason Manayathu, Library Board Chair, called the meeting to order at 6:37 p.m.

2. Approval of the Agenda

Add:

Closed Session:

10.3 Real Estate Matter

10.4 BPL Update

Remove:

Agenda Item 5. Open Minutes of Recap of Board Retreat

The agenda was approved as amended.

Motion 25-12, Approval of the Agenda

MOVED by Jennifer Tarnawski, SECONDED by Ashley Cameron, that the agenda be approved as amended.

CARRIED.

3. Declarations of Interest – None

4. Presentation: Strategic Planning Update

5. Open Minutes of February 27, 2025

Motion 25-13, Open Minutes of February 27, 2025

MOVED by Jennifer Tarnawski, SECONDED by Shayne Lemieux, that the Burlington Public Library Board approve the Open Minutes of February 27, 2025, as presented.

CARRIED.

6. Decision Items

7.1. Policy Review:

7.1.1. General Human Resources Policy

Motion 25-14, General Human Resources Policy

MOVED by Lisa Kearns, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the revised General Human Resources Policy effective April 1, 2025, as presented.

CARRIED.

8. Discussion Items

8.1. Board By-Law

This is coming back to the Board following some of the recommendations made at the February Board meeting. Further review and discussion suggested some additional edits that library staff will revise and bring the Board By-Law back to the March Board meeting.

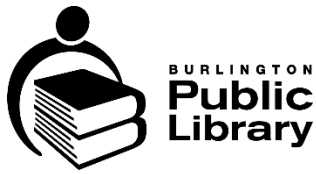
9. Information Items

The following items were received by the Board

9.1. CEO Report

9.2. Digital Equity Progress Report 2024

Motion 25 - 15, Move into Closed Session



MOVED by Jennifer Tarnawski, SECONDED by Shayne Lemieux, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Library Board moved into Closed Session at 8:12 p.m.

Motion 25 - 16, Move out of Closed Session

MOVED by Ashley Cameron, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board moved out of Closed Session.

CARRIED.

The Library Board moved out of Closed Session at 9:05 p.m.

11. Approval of Motions from Closed Session

Motion 25 - 17, Closed Minutes of February 27, 2025

MOVED by Shayne Lemieux, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approved the Closed Minutes of February 27, 2025 as presented.

CARRIED.

Motion 25 – 18, CEO Performance Review

MOVED by Shayne Lemieux, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve agenda item 10.2 as discussed in Closed Session.

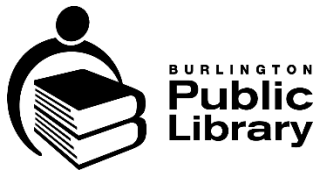
CARRIED.

12. Other Business - None

The meeting is adjourned at 9:06 p.m. Motion by Lindsay Zalot.

Chair

Secretary-Treasurer



Next Meeting

Thursday, April 24, 2025, Frank Rose Room